

## PRIVACY INFORMATION NOTICE – NATURAL PERSONS

This information notice is written in accordance with article 13 of Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and the free movement of such data.

Dear Sir/Madame \_\_\_\_\_

We would like to inform you that the European Regulation 2016/679 on the protection of personal data provides for the protection of natural persons with regard to their personal data.

Pursuant to article 13 of Regulation (EU) 2016/679, we invite you to read the privacy information notice and express your consent to the data processing by signing and sending back the attached form.

### **1. Data Controller identification data (and other subjects identification data)**

The Data Controller is UnitronItalia Instruments Srl, having its registered office in Via Giovan Battista Gandino 37-39-41 – 00167 – Roma, VAT: 10878271005, represented by Giovanni Alberto Quarra Sacco.

### **2. Purposes of data processing**

The personal data processing is only meant to:

- a) execute the contract;
- b) fulfill the obligations provided by law related to the contractual relationship;
- c) manage the contract, for example for relationships with the agents, representatives, clients;
- d) establish possible external professional collaborations to fulfill law provisions;
- e) protect contractual rights;
- f) analyze internal statistics;
- g) carry out marketing activities through the sending of promotional and advisory material related to products or services similar to those object of the ongoing contractual relationship;

the legal basis of the processing is the contract and the explicit consent.

### 3. Data processing methods

The personal data is processed in paper, computerized and telematic form, and stored in pertinent data base which can be accessed by the Persons in charge of the processing of personal data.

The data may be processed by third parties who carry out specific processing, administrative or accessory services necessary to the above mentioned purposes.

All the processing operations are implemented in a way that guarantees the integrity, the privacy and the availability of personal data.

### 4. Data retention period

The data provided is stored for the duration of the contractual relationship.

### 5. Communication and transfer of data

In relation to the purposes described in point 2 the data may be communicated to the following subjects:

- Credit institution managing receipts and payments;
- Fiscal administrations or public institutions fulfilling law provisions;
- Companies and law firms protecting contractual rights;
- Agents, representatives;
- Tax and labor consultancy firms.

### 6. Rights provided by articles 15, 16, 17 18, 20, 21 e 22, REG. UE 2016/679

We inform you that, as Data subject, you also have the right to file a claim to the competent data protection authority if your data has been processed unlawfully, which you can exercise by sending a request to the Data Controller, as described in point 1.

#### Article 15 - Right of access

The Data subject has the right to ask the Data Controller for confirmation that his/her personal data is being processed and, in such case, to obtain the access the personal data and the information regarding the processing.

#### Article 16 – Right of rectification

The Data subject has the right to rectify any inaccurate personal data without delay. Moreover, taking into account the purposes of the processing, the Data subject has the right to complete any incomplete personal data, also thorough supplementary statements.

#### Article 17 –Right of cancellation (right to be forgotten)

The Data subject has the right to ask the Data Controller for the cancellation of his/her personal data. In such case, the Data Controller shall cancel the personal data without unreasonable delay.

## Article 18 – Right to restrict processing

The Data subject has the right to ask the Company to restrict processing as follows:

- a) for the period required by the Data Controller to verify the personal data when the data subject has disputed its accuracy;
- b) if personal data has been processed unlawfully, but the data subject objects to the cancellation, asking for the restricting of the processing;
- c) even if the personal data is not required for the purposes of processing, the data subject needs it to be processed for the determination, exercise or defense of a legal claim;
- d) for the period required to check on the possible prevalence of the Data Controller's legitimate reasons with respect to your opposition to the processing pursuant to article 21, paragraph 1.

## Article 20 – Right to data portability

The data subject has the right to receive, in structured form, commonly used and readable by automatic devices, the personal data provided to the Data Controller and transfer such data to another data controller without asking any authorization or consent to the former Data Controller. In exercising his/her right to data portability pursuant to paragraph 1, the data subject has the right to ask for the direct transfer of personal data from one Data Controller to another, if technically possible.

## Article 21 – Right to object

The data subject has the right to object, in any moment, for reasons related to his personal situation, to the processing of his personal data pursuant to article 6, paragraph 1, lett. e) or f), including profiling based on these provisions.

## Article 22 – Right not to be subjected to automated decision-making, including profiling

The data subject has the right not to be subjected to automated decision-making, including profiling, which produces legal effects concerning him/her or which significantly affects his/her person in a similar way.

Rome, date \_\_\_\_\_

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Data subject

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Data Controller

## CONSENT TO THE PROCESSING OF PERSONAL DATA ACCORDING TO THE EUROPEAN REGULATION 2016/679

The undersigned (name)\_\_\_\_\_ (surname)\_\_\_\_\_ declares to have received the information referred to in article 13 of European Regulation 2016/679, in particular regarding the rights provided by the European Regulation 2016/679, and gives consent, pursuant to and for the effects of articles 7 and following of the Regulation, to the processing of the personal data, with the processing methods and for the purposes described in the privacy information notice, strictly connected and ancillary to the management of the purposes described by article 2 of the privacy information notice.

Rome, date\_\_\_\_\_

The Data subject

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### Withdrawal of consent to the processing of personal data

We remind you that, pursuant to article 7 of the Regulation, it is possible to withdraw in writing the consent to the processing of personal data.